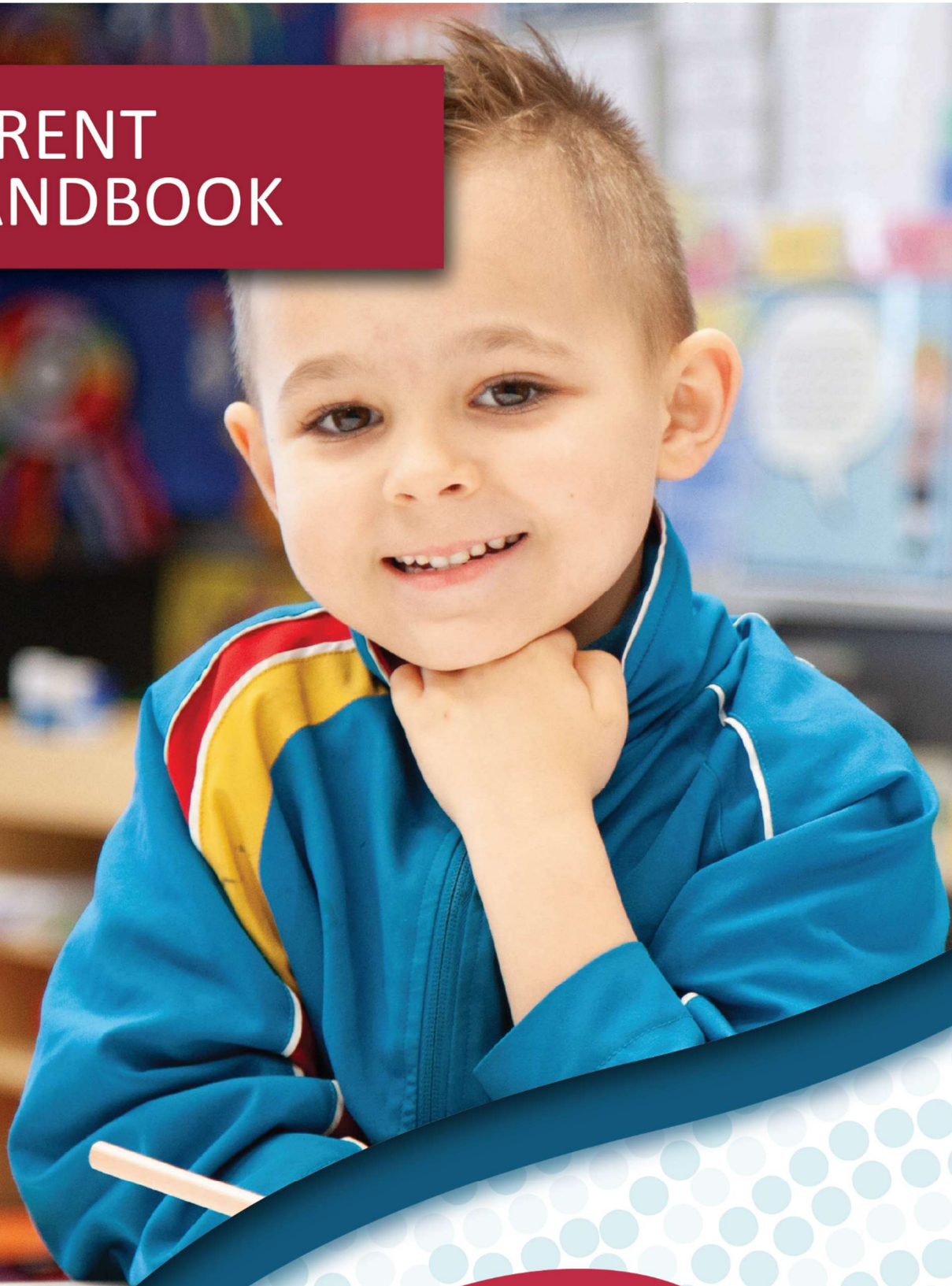


PARENT HANDBOOK

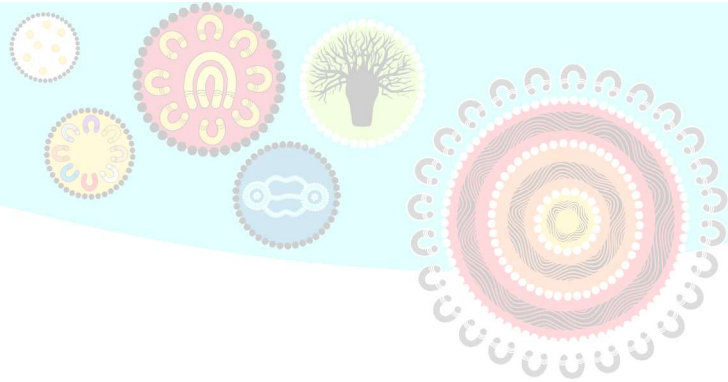


Scenic Shores
STATE SCHOOL
REDLAND BAY

Acknowledgement of Country

Scenic Shores State School would like to acknowledge the Noonuccal (Noo-nu-kul),
Gorenpul (Go-run-pul) and Ngugi (Noo-gi) Peoples, the
Traditional Custodians of Quandamooka country.
We pay our respects to Elders past, present and emerging for
they hold the memories, traditions, culture and hopes of
First Nations Peoples across Australia.





Contents

Welcome to our School	0	Seesaw	13
Principal's Welcome	0	Communication	14
Our Story	1	Getting to our School.....	15
Contact Details.....	2	Vehicles/Parking	15
Daily Routine.....	3	Riding to School	15
School Map	3	Bus Service	15
Our Staff.....	4	Curriculum	16
Enrolment Processes	4	Australian Curriculum	16
School Management Catchment Area.....	4	Assessment & Reporting.....	16
Students Within Catchment	4	Extra-Curricular.....	17
Students Outside Catchment.....	5	Homework	17
QParents	6	Bookwork.....	18
Student Resource Scheme	7	Excursions and Camps	18
Facilities	9	Smart Moves.....	18
Canteen – Tucker Tubs Tuck-shop.....	10	Specialist Lessons.....	18
Outside School Hours Care - Jabiru	10	Book Fair	19
School Procedures	11	Sports Houses	19
Arrival at School.....	11	Student Well Being	20
Attendance Policy	11	Student Code of Conduct.....	20
Crunch and Sip	11	Student Social and Wellbeing Framework.....	20
Visitors/ Volunteers	11	Positive Behaviour for Learning (PBL)	21
Mobile Phones/Smart Devices.....	12	Complaints Management Policy	22
Emails.....	12	Parents and Citizen's Association (P&C).....	23
Telephone Messages	12	Dress Code Policy.....	23
Parent Meetings	12	Medical	25
Lost Property	12	Student Medication	25
Personal Property	12	Exclusion Table – communicable diseases	25
Assembly.....	13	Sugary Foods.....	28
Photographs.....	13	Sun Safe Policy.....	28
Social Media.....	13	Positive Behaviour for Learning (PBL) Expectations	29



Welcome to our School

Principal's Welcome

Congratulations on choosing Scenic Shores State School!

I welcome you and your family to our beautiful school. We are very excited that you have joined us on this adventure into furthering your child's learning. Thank you for giving us the honour of providing a safe and supportive environment for your child to learn and develop.

All staff at Scenic Shores State School take the role of supporting your child with their learning journey seriously. We are all committed to working together with families to make learning engaging, age appropriate, collaborative and fun.

The role of educating your child relies on a healthy partnership between home and the classroom. When this relationship is strong, the positive outcomes for your child are more pronounced.

Our school motto, *"Keep Learning. Be Kind. Have Fun."*, underpins everything we do at Scenic Shores State School.

With our support, children will develop a deep understanding that throughout their lives it is important to keep learning. We will provide opportunities for your child to learn and be successful through academic, sporting, musical and cultural experiences.

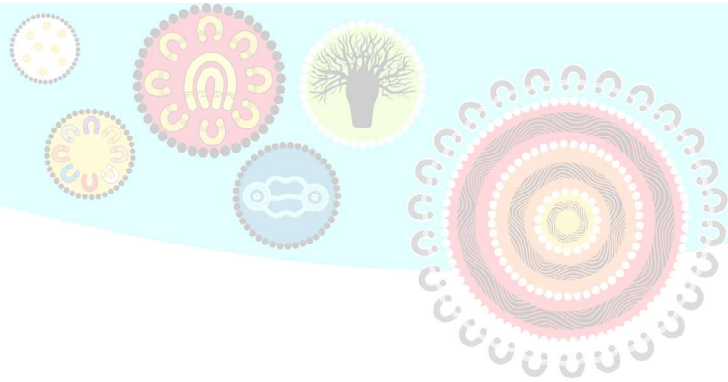
By being kind, we are building the culture of a school that cares for all and supports each other. Our strong commitment to wellbeing enhances the social and emotional wellbeing of all our community members.

Children who enjoy coming to school and find learning fun are generally more successful. Our teachers are committed to ensuring that they cater to the varying learning needs of each child so that they can succeed and have fun.

The team at Scenic Shores State School look forward to being a part of your child's educational aspirations and personal development during their time at our school. We are also looking forward to the opportunity of working with you, to ensure the best possible outcomes for your child.

Mrs Sue Hendriks
Principal
Scenic Shores State School





Our Story

The Department of Education, together with the Queensland Government, secured the services of the building company ADCO who started earthworks on the school site on 16 November 2022. The school was constructed throughout 2023.

The Foundation Principal, Mrs Sue Hendriks, was appointed on 17 April 2023. Other staff were sought and secured in Terms 3 & 4 of 2023 to be ready to start the next school year.

The Queensland Education Minister, Grace Grace, together with MP for Redlands, Kim Richards, made a visit to the site on 9 November 2023 to officially open the Administration Building. The foundation team moved into the Administration Building towards the end of November 2023.

Our inaugural Staff Retreat was held on Coochiemudlo Island from the 30 November to 2 December 2023. This is where our foundation staff engaged in curriculum planning, culture building and policy development sessions. Further planning sessions were undertaken on the Student Free Days which led into the start of the academic year. All the buildings were completed by January 2024 with the construction of the final playground spaces finished by March 2024.

The school's name and the colours of our school logo and uniforms reflect our connection to the area. Scenic Shores State School is situated on Scenic Road. We are less than a kilometre to the mangrove-lined shores of Moreton Bay and are at the centre of the Shoreline development in southern Redland Bay. We recognise that our school community live close to the waters of the bay to the east and Logan River to the south. The "teal" of our school colours represents these waterways including the dam on site and other lagoons, estuaries and channels nearby. The "deep red" represents the rich, fertile red soil of the Redlands, and the Quandamooka land of our First Nations people. The "mustard" colour represents the sandy shoreline of the mangrove coast together with the flowers of the native cottonwood tree. The "charcoal grey" signifies the various native wildlife in our region, including the dugong, wallaby, koala, kookaburra, dolphins and whales.



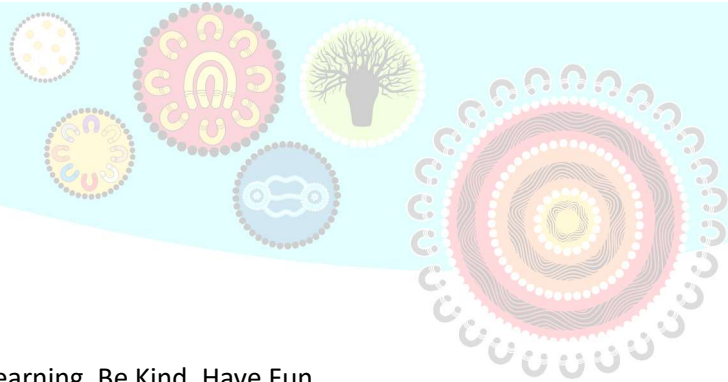
The school opened its doors to students on 22 January 2024. Day One was a hive of activity with the Channel 9 Today Show conducting their live weather broadcasts. Click on this QR Code with your phone to view the segments on the Today Show and Channel 10.



On Day 8 of 2024, we had 97 students. On the 23 April 2024 we held the Official Grand Opening with the Honourable Minister for Education and Youth Justice Di Farmer. Our enrolments have steadily grown over time with 222 students on Day 8 of 2025, and over 300 students in 2026.

At the end of each year, we create a school magazine or yearbook to celebrate the year. These books give a detailed overview of the sporting, academic and cultural events, together with all the fun learning our students have participated in for the year.





Our school motto underpins our standards where we: Keep Learning. Be Kind. Have Fun.

Keep Learning.

- As a teaching team, we have jumped wholeheartedly into Version 9 of the Australian Curriculum.
- Promoting Literacy Development (PLD) has been our explicit improvement agenda in 2024. All teachers from Prep to Year 6 daily teach this structured synthetic phonetics program.
- Science Technology Engineering and Maths (STEM) has been an integral part of our specialist program where students have learnt about hatching and caring for chickens, life cycle of a butterfly, the habits of native bees, our universe with Star Lab, gardening club with Pick of the Crop support and looking after the environment through the Eco Marines program.
- Our HPE program and events together with our successful Sporting School Grants have provided students with the opportunity to further develop their skills in AFL, tennis, swimming, running, athletics and cross country.
- Auslan known as Australian Sign Language is a Language Other than English (LOTE) that the whole school from P-Year 6 students and teaching staff have been embracing through lessons and assemblies.

Be Kind.

- Our Positive Behaviour for Learning (PBL) program has been established and has grown throughout the year to support the staff and students to make positive behaviour choices to ensure that everyone is learning. Our token system and reward days provide our well-mannered and hard-working students opportunities to celebrate.

Have Fun.

- Teach Like a Champion (TLC) is a program where our staff have been provided with professional development and resources to refine and develop their teaching skills. We aim to promote joyful, well managed and child centred classroom environments. We want our students to have fun and love coming to school each day.

Each day our goal is to joyfully orientate to a world more curious and kinder.

Contact Details

Address	Corner of Scenic and Serpentine Creek Roads, Redland Bay Q 4165
Postal Address	PO Box 7612, Redland Bay Q 4165
Website	www.scenicshoresss.eq.edu.au
Email	admin@scenicshoresss.eq.edu.au
Telephone	(07) 3479 4111
Facebook	Scenic Shores State School
Instagram	scenicshoresstateschool

Daily Routine

Morning	8:30am	Smart Moves
	8:40am	Lesson One (rolls marked) (Brain breaks to be determined by teacher)
	9:50am	Lesson Two
Morning Tea	11:00am	Play
	11:20am	Eating
Middle Session	11:30am	Lesson Three
Lunch	12:40pm	Play
	1:10pm	Eating
Afternoon	1:20pm	Lesson Four (rolls marked)
	2:30pm	Finish

Students are requested to be at school no later than 8:25am to prepare themselves for classes which begin at 8:30am. Our school gates open at 8:15am. At 8:25am, students move to their Smart Moves activity. If students arrive after 8:30am, they will need to enter via Administration to be signed in to school. No playground areas are open before or after school, and therefore are out of bounds during these times.

School Map



Our Staff



Enrolment Processes

School Management Catchment Area

A school's local catchment area is the geographical area from which the school is to have its core intake of students. A catchment map defines the catchment area for Scenic Shores State School. A hard copy of this map is available at the school's administration building and it can be viewed online at: www.qgso.qld.gov.au/maps/edmap/ External link

The Department's School Enrolment Management Plan (EMP) information can be viewed here: <https://education.qld.gov.au/parents-and-carers/enrolment/management-plans/> External link

Students Within Catchment

Any student whose primary place of residence is within the school's catchment boundaries, is (subject to the Education Act General Provisions) eligible for enrolment at the school. The school Principal will hold places for students who relocate within the catchment area throughout the school year.

STEP 1: Check the school catchment map first to make sure you are eligible to enrol. If you live within the catchment area, please proceed to step 2. If you live outside of catchment, please complete an Out of Catchment Expression of Interest form.

STEP 2: Complete an Enrolment Pack and email all completed forms to enrolments@scenicshoresss.eq.edu.au and include 2 proof of residency documents:

- One primary source – a current lease agreement, rates notice, or unconditional contract of sale, and
- One secondary source – a utility bill (e.g., electricity, gas) showing this same address and parent's/legal guardian's name.

NOTE: If you are building a property in our catchment: A 'Statutory Declaration', stating your current address and that you are building within Scenic Shores State School's catchment, with the intent of the house being your principal place of residence.

STEP 3: Once all documents are received, you will be contacted and advised a time for an **Enrolment Interview**.

Please ensure you bring your child's Birth Certificate to this meeting as it is a requirement of Enrolment that it is sighted. Failure to produce your child's Birth Certificate may result in your interview being cancelled.

Students Outside Catchment

Any student whose primary place of residence is outside the school's catchment area can apply to be considered for enrolment. Please complete the online [Expression of Interest Out of Catchment Form](#), and send to enrolments@scenicshoresss.eq.edu.au and the Principal will determine if the grounds for enrolment can be considered.





QParents

- Parents will then receive an invitation to QParents via email. This email will include a code and the child's Education Queensland ID number.
- After parents have set up QParents on their phone/computer, an invoice for the payment of the Student Resource Scheme (SRS) will be sent.

What is QParents? QParents is a user-friendly portal accessible via app or web browser, providing parents with secure online access to information about their child's schooling.

What information is available in QParents?

You can access information about:

- attendance details
- timetables and upcoming event
- report cards and assessments
- invoices and payment history.

What are the benefits of using QParents?

You will benefit from:

- greater transparency with online access to your child's information
- ease of viewing and updating your child's details including address and medical conditions
- anytime, anywhere access on a smart phone, tablet or computer
- access to the latest information in one centralised place
- improved administration efficiencies and reduced printing and mail outs.

How do I register for QParents?

Your child's school will send you a letter or email inviting you to register for QParents. You will then be able to register via the secure QParents website: www.qparents.qld.edu.au.

To register, you will need:

- your unique invitation code sent to you by your child's school
- an active email account
- each child's EQ ID number
- 100 points of ID to verify your identity.

You must verify your identity by providing 100 points of ID. If you cannot verify your identity online, you should contact your child's school for assistance. To verify your identity online, you must provide at least 100 points from the online documents list:

Document	Points	Document	Points
Australian passport	50 pts	Australian marriage certificate	40 pts
Australian driver licence	50 pts	Australian change of name certificate	40 pts
Australian birth certificate	50 pts	Australian visa (foreign passport)	20 pts
Australian citizenship certificate	40 pts	Medicare card	20 pts

The school will review your registration and approve your account. You will then be able to access the QParents app and delegate read-only access to another parent, carer or family member, known as a 'Delegated Viewer'.



The following details are securely stored on your QParents account:

- your full name
- your email address
- your mobile phone number (if provided)
- basic details of any delegated viewers you have invited
- the types of documents you provided during registration (but not the actual documents)
- details of any payments you have made (but not credit card details).

Student Resource Scheme

Scenic Shores State School operates a full Student Resource Scheme (SRS). This will be a significant cost-saving for our families as we are able to buy in bulk. It is also equitable, with all students having the same items. For our teachers, it means that students all have the quality items that are the same, making classroom organisation easier.

Our SRS is costed as a single student fee of \$160 per annum pro rata.

The only booklist items that parents will be required to provide for their child is a library bag – available for sale at our onsite uniform kiosk and an art smock.

There are 4 types of resources that are provided in the Student Resource Scheme (SRS):

1. Student booklist items which include stationery, exercise and scrapbooks, and folders.
2. Curriculum consumables and items for The Arts, Food Technology and Science resources.
3. Use of technology like iPads, laptops, including online app subscriptions.
4. Other items like books, novels and any texts needed for English and Humanities and Social Sciences.

The SRS is the most cost-effective method for parents and allows for full payment or part payments. Parents will have the option to opt-out of SRS and in this instance are to provide all booklist items, subscriptions and consumables required.

By choosing to be part of our SRS you will save a significant amount of money. The table below represents costs and values for parents to consider. Our SRS is costed as a single student fee of \$160 which has been approved by the Scenic Shores State School Parents and Citizen's Association (P&C).

Student Resource Scheme – Options	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Opt INTO Student Resource Scheme and pay	\$160	\$160	\$160	\$160	\$160	\$160	\$160
Opt OUT OF Student Resource Scheme and pay	\$300 +						

All parents are required to complete an SRS Participation Agreement Form that will be accessed through QParents.

Pro-rata payments will also be accepted. For example: If your child starts at the school in Term 2, you will only be required to pay \$120 for the SRS. Several payment options including a single payment for the full year's fee, or an instalment plan negotiated with the school.



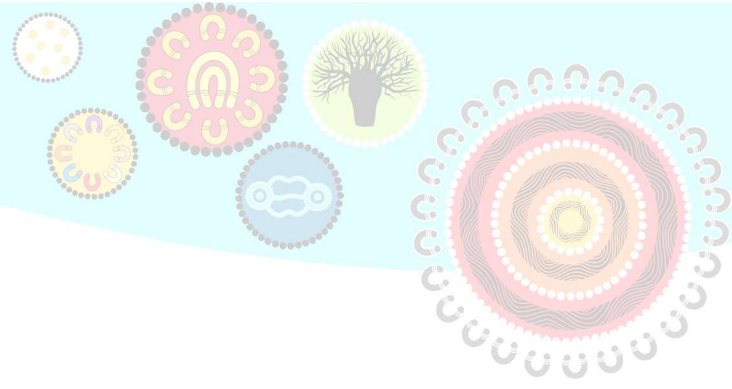
SRS payments can be made by QParent/BPOINT, EFTPOS (Credit/Debit Card) or Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to humanservices.gov.au/centrepay for more information on how to set up your Centrepay deductions.

SRS payments need to be finalised before camp fees are paid. Students are eligible to attend camp once SRS and camp fees have been paid.

If you have any questions about SRS or if you would like to develop a payment plan, please email our Business Manager admin@scenicshoresss.eq.edu.au or phone: (07) 3479 4111. The preferred method of payment for all school invoices is via QParents and BPoint. As we are a cashless school, we do not keep cash on premises. The office is open from 8:00am to 3:30pm for all EFT and Credit Card transactions.





Facilities



Aerial Photo

Innovative and flexible learning spaces designed for collaboration, inclusivity, explicit teaching and inquiry-based learning.



Central Courtyard, Front of School- Administration

A resource centre where the magic of books and reading comes to life.



Prep Classroom



Resource Centre

Purpose built Food Technology room for students to engage in authentic learning.

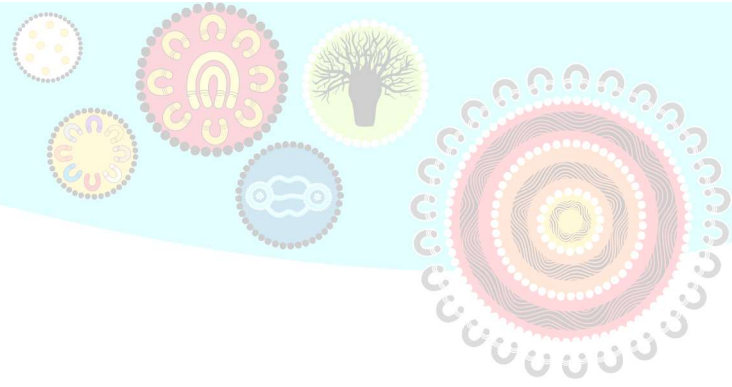


Food Technology Kitchen in the Canteen area.

State of the art multi-purpose hall catering for the performance arts and sporting activities



Hall



Canteen – Cove Catering

Our canteen is run externally by Cove Catering and is open every day of the week and for both lunch breaks. Orders can be placed online by using the Flexi Schools App. Cash and eftpos is also available for ordering over the counter before school.

Cove Catering understand that school meals are about more than just filling hungry stomachs. They are about supporting student health, energy, and learning potential. Their comprehensive school catering service provides fresh, balanced meals designed to meet the nutritional needs of our students.

Outside School Hours Care - Jabiru

Jabiru is proud to provide high-quality outside school hours care for Scenic Shores State School children. We offer Before and After School Care, Vacation Care & Student-Free Day care. You can find us on site at Scenic Shores State School in the multi-purpose room, next to the hall. Our enthusiastic Program Educators ensure we offer fun & engaging experiences for children from Prep through to Year 6. We have vacancies across all sessions! For more information about Jabiru Scenic Shores, or to enrol, head to www.jabiru.org.au or call us on 0488 771 577.

Jabiru's hours of service are:	
Before School	6:30am to 8:15am
After School	2:30pm to 6:00pm
Vacation Care	6:30am to 6:00pm



School Procedures

Arrival at School

Students are requested to be at school no later than 8:25am to prepare themselves for classes which begin at 8:30am. Our school gates open at 8:15am. At 8:25am, students move to their Smart Moves activity. If students arrive after 8:30am, they will need to enter via Administration to be signed in to school.

No playgrounds areas are open before or after school and are out of bounds during these times.

Attendance Policy

At Scenic Shores State School, we believe all students who attend school regularly and are engaged in the classroom are more likely to have better outcomes across their schooling journey. Therefore we:

- are committed to promoting the key messages of Everyday Counts
- believe all children should be enrolled at school and attend school unless under medical care
- support families in ensuring children regularly attend and engage effectively with their learning everyday
- monitor, communicate and implement strategies to improve regular school attendance
- encourage parents to take family holidays during school holiday breaks, not during school term time.

Parents have the legal responsibility for:

- ensuring their child, who is of compulsory school age, is enrolled in school
- ensuring their child attends school on every school day unless the child has a reasonable explanation
- working with school staff to help students achieve acceptable attendance levels
- supplying of a medical certificate when students are absent for medical reasons (3+ days)
- letting the school know of their child's absence by:
 - logging onto QParents (this is the preferred method) or
 - via email, however, please email admin@scenicshoresss.eq.edu.au and cc' the classroom teacher.
- Also, let the school know of why their child is absent e.g. illness, medical appointment, holiday, family reasons, sporting team.

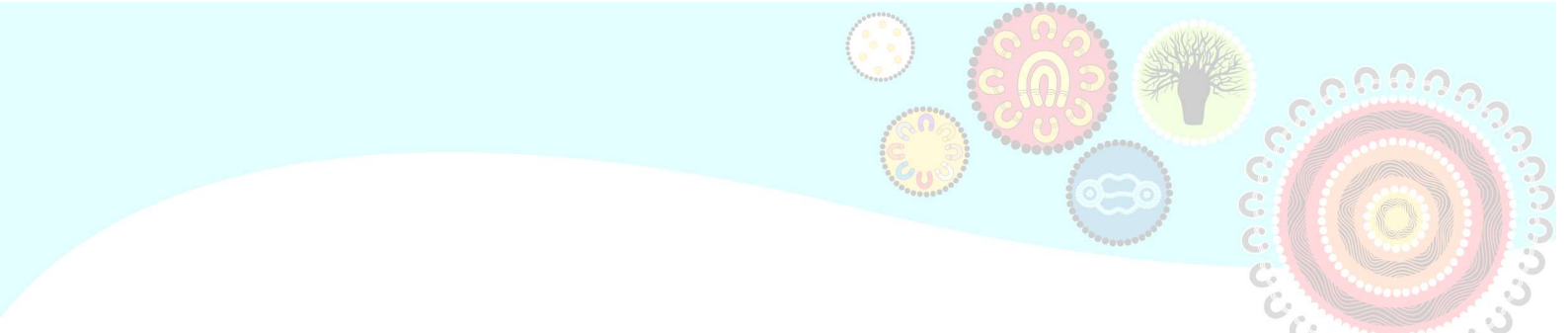
Crunch and Sip

Crunch and Sip is a brain-break between lessons 1 & 2 where students are encouraged to get up or change classes and eat a small number of fresh fruit/vegetables and drink some water. Intermittent breaks can help students to focus, increase their productivity, and reduce their stress. We now know, thanks to extensive research, that students need to move and take brain breaks to improve their concentration and brain activity.

Visitors/ Volunteers

Each visitor to the school must report to Reception upon arrival, to sign in. Visitors will need to report back to Reception upon departure. As part of the sign in process visitors will read the student protection information and evacuation procedures for Scenic Shores State School.

We welcome classroom volunteers to further enhance the learning experiences of our students, attend excursions and to assist with the creation of classroom resources. It is recommended that all volunteers are



members of the Parents & Citizens Association (P&C) for insurance purposes in the unlikely event of an incident occurring on the school grounds.

Parents and legal guardians of children enrolled at Scenic Shores State School are not required to apply for a Working with Children Check (Blue Card). However, all other family members (grandparents, aunts, uncles, adult siblings) must have an active Blue Card which is linked to the school. To apply for a Blue Card, please click on the link: <https://www.qld.gov.au/law/laws-regulated-industries-and-accountability/queensland-laws-and-regulations/regulated-industries-and-licensing/blue-card/applications/apply> Volunteer work cannot commence until the Blue Card has been received and details recorded.

Mobile Phones/Smart Devices

If it is necessary for your child to bring a mobile phone or smart device to school, it must be left at the office during school hours. Inappropriate use of electronic media, including mobile phones and smart watches is a breach of our Student Code of Conduct.

Emails

Email is a direct and timely form of communication between parents and teachers for its ease of use and keeping a record of conversations. Staff are not required to answer emails out of business hours. Staff are required to check their emails daily and respond to parents within 24 hours, if needed. Please do not contact teachers via email for emergencies as they may not be seen during the busy teaching days.

Telephone Messages

Our telephone is attended between 7:30am and 3:30pm. Messages may be left with the administration officers, who will convey the details to the appropriate person at a suitable time. Under normal circumstances, children will not be called to the phone. Urgent messages will be taken and passed on. Please limit non-essential phone messages as this disrupts learning time. Please also be mindful that, messages need to be left in a timely manner, i.e. late messages may not always get through to your child.

Parent Meetings

Parental contact is encouraged outside of teaching times. All parent/ teacher discussions should occur at a pre-arranged time. Parents are encouraged to maintain an open relationship with their child's teacher.

Lost Property

While every effort is made to return lost property to its rightful owner, it would assist greatly, if parents named all their children's uniforms and belongings, especially hats, lunchboxes and jumpers. Unnamed lost property is placed in the basket near the pedestrian gate at the top of the stairs. Parents are asked to check this area regularly.

Personal Property

Expensive items, including jewellery, smart watches, games and toys, are not to be brought to school. If students bring such items to school, they do so at their own risk and no responsibility can be taken by the school if such items, are lost, damaged or stolen.



Assembly

School assemblies will be held weekly on a Monday afternoon at 1:50pm in the Hall. The teaching staff see value in the whole school assemblies as they bring the school community together and are inclusive, interactive and entertaining. Each week, students are practising positive modelling of listening behaviour. Assemblies also give the opportunity to set a consistent approach to the PBL focus for the week. The student leaders and school captains run the assemblies which is valuing their leadership positions in the school.

- If there is a public holiday on a Monday, the assembly will not be held that week.
- Each week, Teachers choose and write up a Student of the Week Award.
- Classroom teachers will notify parents, if their child is receiving an award.
- Parents are welcome to attend.

Photographs

MSP is the photographic company who take individual student photographs of Prep students and new Year 1-6 students in the first few weeks of the school year. Formal class photographs will be taken in Semester 2 and will include: class, student representative council, school captains/ leaders, staff and sibling photographs. These photographs will be available for parents to purchase. On enrolment, parents are given the opportunity to provide media permission for photos of their children to be published.



Social Media



The Scenic Shores State School Facebook and Instagram pages are used as an electronic method of communicating with the community.

Rules of Engagement: It is an expectation that all users (staff, students, parents/guardians and community members) of the Scenic Shores State School Facebook page, always conduct themselves in a respectful and responsible manner. Social media is designed to inform the community about school business, activities and events to foster and promote a more informed school community. It is an expectation that all members will use the Facebook/ Instagram pages to keep up to date with school and community matters. Negative posts or comments about any individual or group will be deleted.

Seesaw

Seesaw is a digital platform that enhances teaching and learning using interactive lessons, digital portfolios, and two-way communication between school and home. Each student has their own profile where they can upload work, reflect on their learning through photos, drawings, or audio, and share their progress with teachers and families. Teachers use Seesaw daily to assign interactive activities, monitor student progress, and provide timely feedback through comments, annotations, or audio recordings. Parents receive real-time updates on their child's learning journey and can view individual work or classroom posts through the app. This continuous visibility and connection help support and celebrate student growth across the school year. See your child's teacher for more information.



Communication

Communicating with your child's school

We value open and respectful communication with parents and carers, to support student learning.



You can expect schools to:

- recognise and celebrate your child's achievements
- report on your child's academic progress
- communicate about your child's learning, wellbeing and development
- inform you of any serious issues concerning your child
- alert you on the same day if your child is absent without a reason
- forward requests needing your consent or payment
- provide regular school updates and notify you of school events
- offer opportunities and ways to give feedback
- offer parent/carer-teacher interviews twice per year.



You should not expect:

- an immediate response to non-urgent inquiries - it may take a minimum of 2 or more business days
- staff to return calls or reply to emails outside standard business hours (including evenings and weekends)
- a response from staff to social media messages from their personal account
- access to teachers' personal phone numbers or emails
- teachers to discuss school matters when not at work (e.g. if you see a teacher outside of school hours in the community)
- meetings with staff during the school day without an appointment
- to be allowed on school grounds if you have been aggressive or harassed staff or students.



Contact your child's school if:

- your child will be absent, providing the reason
- you are concerned about your child's learning, social progress or wellbeing

- there are changes to your child's medical information
- there are changes in family circumstances
- you notice safety issues or behaviour changes at home
- issues arise that may affect student and/or staff safety at school
- you need to make or change an appointment.



When contacting your child's school:

- contact the school administration for general inquiries
- follow the school's processes for requesting meetings or contact with teachers
- for more complex or sensitive issues, request a face-to-face meeting to give the matter the attention it needs
- allow staff time to respond to your inquiry, remembering that teachers' priorities during the day are in the classroom.



How you can help your child's school:

- keep your contact details up-to-date
- read school communications
- use polite language in all spoken and written messages
- be open to ideas and willing to compromise if needed to reach an agreement.



If you are unhappy about something that has happened at school, you can make a complaint:

- first raise your concern with the school by making an appointment or sending an email
- if you're not happy with the outcome, you can speak with the principal or take your [complaint](#) to the school's [Regional Office](#). All complaints about staff or school operations are handled fairly.

Getting to our School

Vehicles/Parking

Scenic Shores State School has parent parking in the Main Carpark and a drop off/ pick up zone in the front of the school and an additional Prep Carpark near the prep classrooms.

The safety of our students is everybody's business. To keep our students safe when entering the schoolgrounds from the carpark, please follow all signage.

Unless supervised by a parent/carer, students are not permitted to walk through the carpark. When collecting students after school, parents/carers should use the nominated pickup zone, adhering to the 2-minute loading zone. If your child is not at the waiting area, upon your arrival to the pickup area, exit the carpark and re-enter, or park your car and walk to meet your child at the designated waiting area.

Riding to School

Scenic Shores State School supports and encourages students to walk or ride to school. Students must dismount and push their bike or scooter when entering and leaving the school grounds. Bikes and scooters are to be left in the Bike Shed during the day. This area is out of bounds to all students until the end of the day. The Bike Shed is not a play area at any time.

Where a child is unable to ride a bicycle or scooter home, for whatever reason, arrangements may be made at the office to secure it for later collection.

REMEMBER: HELMETS SAVE LIVES. Please ensure that your child is properly capable of riding a bicycle and is aware of safety rules before allowing your child to ride to school. Please consider that the riding of a bicycle requires complex skills and heightened awareness particularly in heavy traffic. Road Safety authorities advise that children may not be developmentally ready to ride safely on the road until the age of nine or ten. Bicycle riders, as road users, must comply with all regulations of the Traffic Act.

Bus Service

Further information can be found on their website. <https://translink.com.au/travel-with-us/school-travel>



Curriculum



Australian Curriculum

All students from Prep to Year 6 are taught and assessed using Version 9 of the Australian Curriculum.

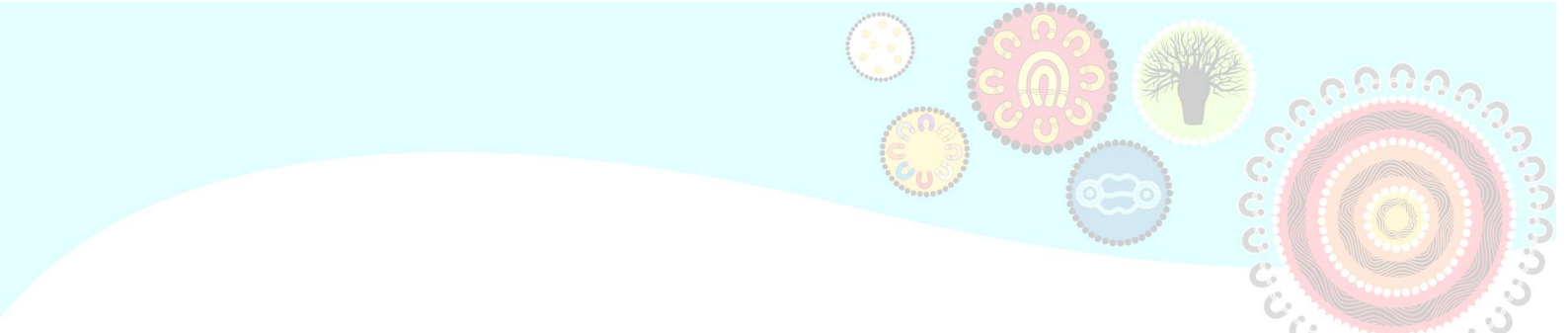
There are eight Learning Areas - English, Mathematics, Science, HASS (History and Social sciences), Health and Physical Education, The Arts, Music, Technologies and Languages – AUSLAN. English, Mathematics and Science will be taught and assessed in each semester from Prep to Year 6. The other Learning Areas are banded and are taught and assessed at various points across the banding. At Scenic Shores State School, we will provide opportunities for students to engage in all learning areas from Prep to Year 6.

At Scenic Shores State School, we believe that students learn best when learning is active, purposeful, connected to their real world and when they have agency over their experiences. We know the importance of teaching like a champion with rigor and excellence.

Assessment & Reporting

Assessment and reporting will be moderated across classes to ensure consistency and continuity of programs. Reporting to parents will include formal and informal interviews, written reports and systemic reports. Written reports will be issued end of Terms 2 and 4. Students are reported on using the Australian Curriculum Achievement Standards along with effort and behaviour at the end of each semester. The reports will be available on QParents at the end of each semester.

In Term 1, families are invited to attend a Parent Information Session. This is an opportunity to find out about routines in the classroom, learning focus for the year, upcoming events and extra-curricular activities. Parent



Teacher Interviews are offered in Term 3. The purpose of the Term 3 interview is to provide the parent with an overview of academic progress and your child's general behaviour and learning.

Extra-Curricular

We provide a range of activities for students, some of these are during the school day or lunch time club or before or after school. Examples of these are singing, band, dance, drama, School Sports Grants, Auslan, STEM, Sports Aerobics, Chicken Champions and Gardening Gurus.

Homework

At Scenic Shores State School, we foster and value a strong partnership between home and school to support all our students to achieve excellence. Homework is an activity where parents/carers can assist their child's learning journey and understand what they are learning and how they are going.

Homework is not designed to be an onerous activity for parents/carers, students or teachers. Its purpose is to provide an opportunity for students to practice and apply their knowledge and skills in areas of literacy and numeracy and to share their growing knowledge and celebrate with family. Please contact your child's teacher for further details.

The classroom teacher will determine the frequency and content of homework assigned to the class. Homework may include high frequency words, reading /reading activity, spelling / spelling activity, mathematics and English activities related to what students are learning in class or research. Students who return their homework may be acknowledged in class.

At our school we endeavour to have a consistent and effective and consistent approach to the amount of time students are to spend in completing homework.

Example homework times

Prep	Year 1-2	Year 3-4	Year 5-6
5 minutes	10 minutes	15 minutes	20 minutes

- the amount of homework is balanced across all learning areas to allow sufficient time for family, recreation, and community and cultural activities
- students are not disadvantaged by the lack of access to resources such as computers and the internet outside school
- homework is effective in supporting learning

Homework is most effective when it:

- is clearly related to class work
- is appropriate to years of schooling
- is varied and differentiated to individual learning needs
- consolidates, revises and/or applies students' classroom learning
- develops students' independence as a learner through extension activities such as investigating, researching, writing, designing, making
- assists students to prepare for upcoming classroom learning, such as collecting relevant materials and information, completing surveys and audits, and is monitored by the teacher.



Bookwork

At Scenic State School we promote and advocate the development and maintenance of a high standard of written book work and presentation from our students. The standard of bookwork and the presentation of work in general is a significant way parents and other members of our community form opinions about our school. Students' books hold the evidence of teaching, learning and assessment and reflect our ongoing commitment to high expectations of quality outcomes and hard work by our students. It is imperative students develop automaticity in bookwork habits which allows each successive teacher to build upon the foundations established in earlier grades.

Excursions and Camps

Throughout the school year, students will be provided with opportunities to engage in a variety of educational excursions or camps which are designed to supplement and complement academic, cultural, social and sporting experiences initiated within the school.

Prior to any such activity, specific information, consent forms and medical information forms will be electronically forwarded home, to be completed by a parent or guardian.

The costs for excursions and camps are calculated on a cost recovery only basis, according to the number of students who have indicated their attendance. Participation of students in an excursion or camp is indicated through early expression of interest, payment of the excursion or camp fee and provision of a permission form completed by the parent/carer.

No child will be permitted to participate in an excursion or camp without written parental consent.

All Student Resource Scheme payments need to be finalised, or a signed payment plan in place, before students are eligible to pay for and attend excursions or camps.

As the school budget cannot meet any shortfalls in funding for an excursion or camp due to the subsequent non-participation of a student who had previously indicated attendance of the activity, **fees already paid for an excursion or school camp may be refunded in full or in part or not at all**, having regard to the associated expenses incurred and the circumstances of the non-participation.

Full payment for excursions or camps are required by the date specified, as the school is required to pay costs upfront. In the event you are not able to make payment by the due date, it is an expectation that you contact the Business Manager well in advance of the due date. A payment plan can be arranged, if required.

Smart Moves

Smart Moves is a physical fitness session that runs daily for all students from Prep to Year 6 at 8:30- 8:40am. A roster is emailed to all staff by the HPE Sports Coordinator and is to be displayed in classrooms. The purpose of these sessions is to encourage daily fitness with the students.

Specialist Lessons

At Scenic Shores State School, we have several specialist teachers: Health and Physical Education (HPE), Music/Visual Arts, Science Technology Engineering and Maths (STEM), Instrumental Music- Band, and Auslan- Australian Sign Language. All students from P-6 have one lesson a week in each of these learning areas.

Book Fair

The school operates a Book Fair through Scholastic Australia, annually. All funds raised from this event go toward updating our Resource Centre book collection. The basic aim of this service is to encourage students to read for leisure; there is no obligation to purchase.

Sports Houses

Students are placed in a sports house on enrolment. All siblings are placed in the same house. Staff are also placed in houses for school sporting events. Dugong house represents the animals of the sea and is the 'teal' colour. Wallaby house represents the animals of the land and is the 'rustic red' colour. While Kookaburra house represents the animals of the sky and is the "mustard yellow" colour.





Student Well Being

Student Code of Conduct

Please refer to the Student Code of Conduct for further details on how our school supports the positive behaviour of all students. It is an expectation that students will display the following behaviours in all areas of the school to keep on track for success.

Thoughtful

- Listen to fellow students' questions in class.
- Put rubbish in the bins provided.
- Use respectful language at school.
- Look after your belongings and other peoples' belongings

Responsible

- Be prepared for class.
- Complete your homework and assignments on time.
- Follow teacher directions.
- Ask for help when you need.

Accountable

- Complete the activities and tasks (including homework) to the best of your ability
- Remember that mistakes = learning
- Be organised and on time
- Be honest.

Collaborative

- Look for opportunities to help others.
- Take different roles for group work activities.
- Respect others space and belongings.
- Encourage fellow students to do be successful, to be brave and to be courageous
- Be open to new ideas

Kind

- Say "please" and "thank you".
- Stick up for someone who needs it.
- Make a new friend.
- Give someone a compliment.

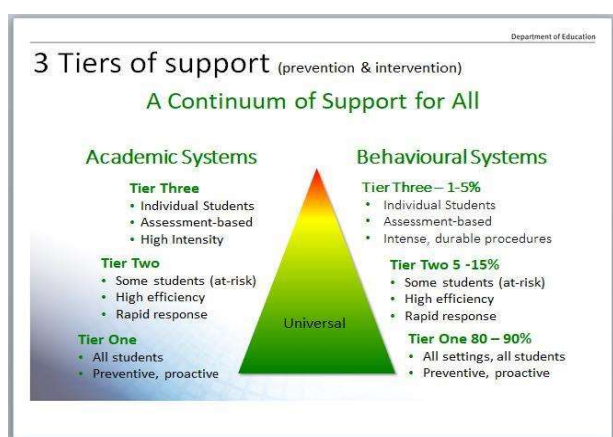
Student Social and Wellbeing Framework

At Scenic Shores we take student well being seriously. Our [Student Social and Wellbeing framework](#) located on our school website, outlines a range of different supports and resources.

Positive Behaviour for Learning (PBL)

Positive Behaviour for Learning (PBL) is a framework for enhancing adoption and implementation of a continuum of evidence-based interventions to achieve academic and behaviourally important outcomes for all students. At Scenic Shores State School, students earn tokens which can be used for various rewards throughout the year. Reward options are chosen from ideas given by students across all year levels.

Here is a brief overview of PBL and the method of implementation across the whole school. In PBL there are three tiers of support:



- **Universal support:** Primary prevention, which exists in across the school with wide systems for all students, staff, & settings. Students at this level require minimal behaviour intervention to function at school.
- **Targeted Support:** Secondary prevention is a specialised group of systems for students with at-risk behaviour. Students at this level require some behaviour intervention to function at school.
- **Intensive Support:** Tertiary prevention is specialised and individualised systems for students with chronic high-risk behaviour. Students at this level require significant behaviour intervention to function at school.

- **Tokens:** Students earn tokens for demonstrating behaviours that reflect our school expectations and motto—whether it's being thoughtful in class discussions, taking responsibility for their actions, collaborating with peers, or showing kindness in the playground. Tokens are a tangible way to acknowledge and encourage these positive actions.
- **PBL Reward Days:** These exciting events celebrate students who consistently demonstrate our school expectations. Students are surveyed beforehand, and the rewards and activities are chosen based on their input—making the day fun, inclusive, and student-driven.
- **Student of the Week:** Each week, one student from each class is recognised for outstanding behaviour, effort, or improvement. This award highlights students who embody what it means to be responsible learners, kind classmates, and accountable members of our school community. Teachers are to ensure parents are notified of these awards so that they can attend the assembly for the presentation.
- **Postcards:** Sent home to families, these postcards celebrate moments when students go above and beyond in showing kindness, responsibility, collaboration, or thoughtfulness. They help strengthen the connection between school and home, and ensure students feel proud of their efforts.
- **Expectations Posters:** See the Appendix at the back of this Parent Handbook for all PBL Expectations Posters.



Complaints Management Policy

At Scenic Shores State School, all staff will engage with the members of the school community in a positive and supportive manner. Keep Learning. Be Kind. Have Fun. We appreciate and acknowledge that parents, carers, students and community members have a right to make a complaint. If a member of the school community feels the need to make a complaint, they also have responsibilities, including:

- cooperating respectfully and understanding that unreasonable conduct will not be tolerated.
- giving us a clear idea of the issue or concern and a possible solution.
- providing all relevant information when making the complaint.
- understanding that addressing a complaint can take time; and
- letting us know if something changes, including if help is no longer needed.

We ask parents, carers, students or community members who would like to make a complaint to:

1. Discuss your complaint with the class teacher

Most complaints should be resolved at the local level. The teacher will make a record of your complaint and report your meeting and any outcomes to the principal. Contact the school to make an appointment with your child's teacher.

2. Discuss your complaint with the principal or the deputy principal

If the complaint cannot be resolved after speaking to the classroom teacher, you can raise your complaint with the deputy principal or principal. The principal, or the deputy principal will endeavour to help you, and the teacher resolve the problem. Complaints to the principal can be submitted in person (via appointment), by telephone, in writing or via email principal@scenicshoresss.eq.edu.au You should speak directly to the principal if your complaint relates to general school matters or school policy.

Once we finish examining the complaint, we will let the person who has made the complaint know the outcome and any available review options.

If the person who has made the complaint is dissatisfied with the outcome or the way we handled their complaint, they can contact the regional office to ask for an internal review. A Request for internal review form should be completed and submitted within 28 days.

(Please see School Website for more details)



Parents and Citizen's Association (P&C)

The Scenic Shores State School P&C Association is an integral part of our school and works in partnership with the school staff to:

- Promote the cohesion between parents, citizens, students and staff through mutual goals and activities
- Ensure students have access to quality learning materials and equipment
- Ensure effective school policy and management of school activities
- Ensure that the parent body has a voice in the school community

Our P&C hosts monthly meetings throughout the school year which are held on the last Tuesday of the month, during the school term, at 5:30pm in the Conference Room in the Administration Building. All parents/carers are welcome to attend and take up formal membership. As a member, participants are entitled to raise issues and vote at meetings and are also covered by insurance when involved in P&C events.

There are many ways in which people can contribute to the school community. You may not have the time to attend meetings but are able to help at events or provide products or services that everyone can benefit from. For more information about the P&C, please visit the school website.

Dress Code Policy

Scenic Shores State School is a uniform school, and the Dress Code Policy has been developed in consultation with parents, students and staff. It is considered that the wearing of a school uniform allows our children to exhibit both a sense of identity and a sense of unity. The wearing of a school uniform at school and community functions enhances the public's perception of our school and of our students. It is expected that the uniform is worn in a neat and tidy appearance as an indication of individual pride in our school.

Parents and carers are required to ensure that the correct school uniform is worn to school by their children. Should a child not be able to wear his/her school uniform for valid reason, a note would need to be provided. The uniform kiosk run by UMS- Uniform Management System. For more information, please go to our school website.

Students are only permitted to wear the following jewellery items:

- A watch
- One small plain stud or plain sleeper of silver or gold in the lower lobe of each ear
- Medical alert bracelets
- Religious or culturally significant pendants by written request of parent

On free dress days, students must wear shirts, skirts and shorts that are long enough to allow adequate coverage during normal movement. The necklines of shirts and tops must provide adequate coverage and torn, frayed, transparent or ragged garments, or those carrying inappropriate images or words are not acceptable. Footwear and hats should remain the same as during a normal school day.



Formal Uniform



Sport Uniform

Winter Tracksuit



Accessories



Footwear

Medical

Student Medication

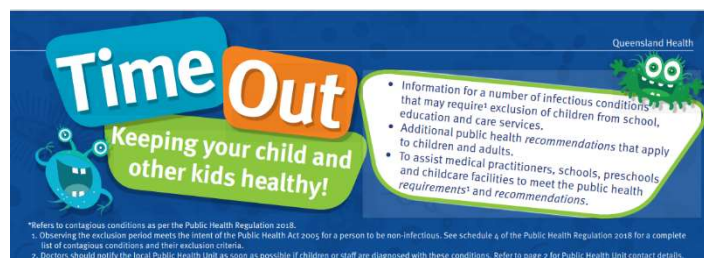
The only medication allowed to be with the student is an EpiPen, under doctors' direction. All other medication must be handed into reception in a **pharmacy prepared webster pack** with your child's name required dosage and prescribing health practitioner for administration by the reception staff. Parents are required to fill in a Consent to Administer Medication form and send it to school along with the correctly packaged medication. Over the counter medication such as Panadol, for students, is only permitted in a box labelled by the pharmacist with a prescribing doctor's name with a form filled in by parents. The Panadol must then be left at the school office.

If your child has asthma and requires assistance to administer their medication, it is important that you provide the school with your child's emergency medication and their Asthma Action Plan. An Asthma Action Plan, completed by a doctor, will provide specific instructions to the school to administer your child's medication.

We recognise that some students can administer their asthma medication without adult assistance.

At Scenic Shores State School, it is an expectation that all medications are stored securely in Administration. If you are confident that you child can competently and safely self-administer their asthma medication, let our staff know. Your child will report to Administration when required to self-administer their asthma medication and will be recorded by our staff.

Exclusion Table – communicable diseases



Time Out

Keeping your child and other kids healthy!



- Information for a number of infectious conditions that may require¹ exclusion of children from school, education and care services.
- Additional public health *recommendations* that apply to children and adults.
- To assist medical practitioners, schools, preschools and childcare facilities to meet the public health *requirements¹ and recommendations.*

*Refers to contagious conditions as per the Public Health Regulation 2018.

1. Observing the exclusion period meets the intent of the Public Health Act 2005 for a person to be non-infectious. See schedule 4 of the Public Health Regulation 2018 for a complete list of contagious conditions and their exclusion criteria.
2. Doctors should notify the local Public Health Unit as soon as possible if children or staff are diagnosed with these conditions. Refer to page 2 for Public Health Unit contact details.

Condition	Person with the infection	Those in contact with the infected person (The definition of 'contact' will vary between diseases)
*Chickenpox (varicella)	EXCLUDE until all blisters have dried, and at least 5 days after the onset of symptoms. ¹	EXCLUSION MAY APPLY EXCLUDE non-immune pregnant women and any child with immune deficiency or receiving chemotherapy. Advise to seek urgent medical assessment. <i>Contact your Public Health Unit for specialist advice.</i> Also see Shingles information below.
Cold sores (herpes simplex)	NOT EXCLUDED if the person can maintain hygiene practices to minimise the risk of transmission. Young children unable to comply with good hygiene practices should be excluded while sores are weeping. Sores should be covered with a dressing where possible.	NOT EXCLUDED
Conjunctivitis	EXCLUDE until discharge from eyes has ceased unless a doctor has diagnosed non-infectious conjunctivitis.	NOT EXCLUDED
*COVID-19	EXCLUDE until symptoms have resolved, normally 5–7 days.	NOT EXCLUDED
Cytomegalovirus (CMV)	NOT EXCLUDED pregnant women should consult with their doctor.	NOT EXCLUDED pregnant women should consult with their doctor.
Diarrhoea and/or Vomiting including: <ul style="list-style-type: none"> • amoebiasis • campylobacter • cryptosporidium • giardia • rotavirus • salmonella • *gastroenteritis but excluding: <ul style="list-style-type: none"> • *norovirus • shigellosis • toxin-producing forms of E.coli (STEC) 	<p>Exclusion periods may vary depending on the cause.</p> <p>EXCLUDE a single case until the person, has no symptoms ¹ (includes vomiting if applicable), is feeling well and they have not had any loose bowel motions for at least 24 hours or if the person has confirmed norovirus exclude for at least 48 hours.¹</p> <p>EXCLUDE all persons who prepare or serve food until they have not had any diarrhoea or vomiting for 48 hours.</p> <p>NOTE: If there are 2 or more cases with diarrhoea and/or vomiting in the same location, which may indicate a potential outbreak OR a single case in a food handler, notify your Public Health Unit.</p> <p>Diarrhoea: 3 or more loose stools or bowel movements in a 24 hour period that are different from normal and/or escapes a child's nappy.</p> <p><i>See information below if norovirus is confirmed or considered likely as the cause of diarrhoea and vomiting.</i></p>	NOT EXCLUDED
See advice for these specific conditions below		
*Enterovirus 71 (EV71 neurological disease)	EXCLUDE until written medical clearance is received confirming the virus is no longer present in the person's bowel motions. ¹	NOT EXCLUDED
Fungal infections of the skin and nails (ringworm/tinea)	EXCLUDE until the day after antifungal treatment has commenced. (No exclusion for thrush).	NOT EXCLUDED
Glandular fever (mononucleosis, Epstein-Barr virus)	NOT EXCLUDED	NOT EXCLUDED
*German measles (rubella)²	EXCLUDE for 4 days after the onset of rash ¹ or until fully recovered, whichever is longer. Pregnant women should consult with their doctor.	NOT EXCLUDED pregnant women should consult with their doctor.
*Haemophilus influenzae type b (Hib)	EXCLUDE until the doctor confirms the person is not infectious and has completed 4 days of appropriate antibiotic treatment. ¹ <i>Contact your Public Health Unit for specialist advice.</i>	EXCLUSION MAY APPLY <i>Contact your Public Health Unit for specialist advice.</i>
Hand, foot and mouth disease	EXCLUDE until all blisters have dried.	NOT EXCLUDED
Head lice	Exclusion is not necessary if effective treatment is commenced before next attendance day (i.e. the child does not need to be sent home immediately if head lice are detected).	NOT EXCLUDED
*Hepatitis A²	EXCLUDE until at least 7 days after the onset of jaundice; ¹ OR for 2 weeks after onset of first symptoms, including dark urine if there is no jaundice. If a person is asymptomatic <i>contact your Public Health Unit for Specialist advice.</i>	NOT EXCLUDED <i>Contact your Public Health Unit for specialist advice about vaccination or treatment for children and staff in the same room or group, children transferring to another centre and new enrolments.</i>

Condition	Person with the infection	Those in contact with the infected person ²
Hepatitis B and C	NOT EXCLUDED cover open wounds with waterproof dressing.	NOT EXCLUDED
Hepatitis E	EXCLUDE until at least 2 weeks after the onset of jaundice.	NOT EXCLUDED
Human immunodeficiency virus (HIV/AIDS)	NOT EXCLUDED cover open wounds with waterproof dressing.	NOT EXCLUDED
Influenza and influenza-like illness	EXCLUDE until symptoms have resolved, normally 5–7 days.	NOT EXCLUDED
*Measles ²	EXCLUDE until the doctor confirms the person is not infectious but not earlier than 4 days after the onset of the rash. ¹ <i>Contact your Public Health Unit for specialist advice.</i>	EXCLUSION MAY APPLY NOT EXCLUDED vaccinated or immune contacts. EXCLUDE immuno-compromised contacts (including those receiving chemotherapy) until 14 days after the appearance of the rash in the last case. EXCLUDE non-or incompletely vaccinated contacts, without evidence of immunity. <i>Contact your Public Health Unit for specialist advice.</i>
Meningitis (bacterial)	EXCLUDE until well and has received appropriate antibiotics.	NOT EXCLUDED
Meningitis (viral)	EXCLUDE until well.	NOT EXCLUDED
*Meningococcal infection ²	EXCLUDE until the treating doctor confirms the child is not infectious and at least 24 hours of appropriate antibiotics have been completed. ¹ <i>Contact your Public Health Unit for specialist advice.</i>	NOT EXCLUDED <i>Contact your Public Health Unit for specialist advice about antibiotics and/or vaccination for close contacts.</i>
Molluscum contagiosum	NOT EXCLUDED	NOT EXCLUDED
Mumps	EXCLUDE for 5 days after onset of swelling. Pregnant women should consult with their doctor.	NOT EXCLUDED pregnant women should consult with their doctor.
*Norovirus	EXCLUDE until no symptoms and no loose bowel motions for 48 hours. ¹	NOT EXCLUDED
Roseola, sixth disease	NOT EXCLUDED	NOT EXCLUDED
Scabies	EXCLUDE until the day after treatment has commenced.	NOT EXCLUDED
School sores (impetigo)	EXCLUDE until 24 hours of appropriate antibiotics have been completed. Cover sores on exposed areas with a waterproof dressing until sores are dry, and encourage handwashing.	NOT EXCLUDED
Shiga toxin-producing E.coli (STEC)	EXCLUDE until diarrhoea has stopped and 2 samples have tested negative. <i>Contact your Public Health Unit for specialist advice.</i>	EXCLUSION MAY APPLY <i>Contact your Public Health Unit for specialist advice.</i>
Slapped cheek syndrome, fifth disease (parvovirus B19, erythema infectiosum)	NOT EXCLUDED pregnant women should consult with their doctor. Note: Children are contagious until 24 hours after the fever resolves. Rashes generally occur after the infectious period has passed.	NOT EXCLUDED pregnant women should consult with their doctor.
Shigellosis	EXCLUDE until there has been no diarrhoea or vomiting for 48 hours. <i>Contact your Public Health Unit for specialist advice.</i>	EXCLUSION MAY APPLY <i>Contact your Public Health Unit for specialist advice.</i>
Shingles (herpes zoster)	EXCLUDE all children until blisters have dried and crusted. EXCLUDE adults if blisters are unable to be covered. NOT EXCLUDED in adults if blisters can be covered with a waterproof dressing until they have dried.	EXCLUSION MAY APPLY <i>Contact your Public Health Unit for specialist advice, including advice for pregnant women and any person who is immuno-compromised (including receiving chemotherapy).</i>
Streptococcal sore throat (including scarlet fever)	EXCLUDE until 24 hours of appropriate antibiotics have been completed.	NOT EXCLUDED
*Tuberculosis (TB) ²	EXCLUDE until written medical clearance is received from the relevant Tuberculosis Control Unit.	NOT EXCLUDED
*Typhoid ² and paratyphoid fever ²	EXCLUDE until appropriate antibiotics have been completed. ¹ Stool sample clearance will be required, <i>contact your Public Health Unit for specialist advice.</i>	EXCLUSION MAY APPLY <i>Contact your Public Health Unit for specialist advice.</i>
*Whooping cough (pertussis) ²	EXCLUDE until 5 days after starting appropriate antibiotics or for 21 days from onset of cough AND confirmed that they are not infectious. ¹ <i>Contact your Public Health Unit for specialist advice.</i>	EXCLUSION MAY APPLY for contacts of an infected person. <i>Contact your Public Health Unit for specialist advice regarding exclusion of non-or incompletely vaccinated contacts.</i>
Worms	EXCLUDE until diarrhoea has stopped for 24 hours and treatment has occurred.	NOT EXCLUDED

This is an assistive tool, it is not intended to replace clinical assessment, management or judgment.

If you have any medical concerns, contact your healthcare provider or 13 HEALTH (13432584)

For further advice on the information within this poster, contact your nearest Public Health Unit via 13Health or at www.health.qld.gov.au/system-governance/contact-us/contact/public-health-units

Further information on recommendations:

- Communicable Diseases Network Australia (CDNA) guidelines <https://www1.health.gov.au/internet/main/publishing.nsf/Content/cdnasongs.htm>
- National Health and Medical Research Council publication: infectious diseases in early childhood and education and care services, 5th edition www.nhmrc.gov.au/guidelines-publications/ch55
- Queensland Department of Health Communicable Disease Control Guidance <http://disease-control.health.qld.gov.au>



Use this QR Code to access a digital copy of this poster or visit www.health.qld.gov.au/public-health/schools/prevention



**Queensland
Government**



Sugary Foods

We discourage students bringing lollies and chocolates to school especially chocolate and candy Easter eggs and Christmas candy canes. These types of foods can adversely affect some students' mood and behaviour, which then influences their ability to concentrate and learn. Please keep sugary treats at home.

Sun Safe Policy

Year-round sun protection is important for all children in Queensland, as research demonstrates that high ultraviolet radiation (UVR) exposure in childhood and adolescence significantly increases the risk of developing skin cancer.

Our school aims to educate our students about being sun safe to develop important, life-long, healthy habits, and acknowledges the important role adults play during and outside school hours to reinforce sun safety with children and young people.

In implementing this sun safety policy, our school and community recognise that:

- the policy applies to all school and school-related activities and events.
- the strategies are to be implemented during the whole school day and year-round; and
- a combination of sun safe strategies is more effective than a single approach.

See the school website for details.

Positive Behaviour for Learning (PBL) Expectations





I am RESPONSIBLE when I follow the Playtime expectations:

At the start of play time:

- I take my lunchbox out of my bag and walk to place it in my eating area before I go off to play
- I wait for staff on duty before playing on equipment
- I wear my hat on my head in outdoor play areas
- If I have no hat, I play in a 'no hat undercover area'
- I use **talk-walk-report** in the playground to solve minor problems
- I look for a staff member in a **red vest** to help me, if needed

At the end of play time:

- I stop what I am doing immediately
- I return equipment to the proper place and exit the play areas promptly and respectfully
- Join your line and wait sensibly
- I walk safely to the eating area and sit down quietly with my friends





I am **RESPONSIBLE** and **ACCOUNTABLE** when I follow the **Handball Expectations:**

Four Squares: Ace, King, Queen, Dunce

Ace starts with the ball and serves:

- Serve must be decent and when other players are ready.
- No "second chances" or "faults". A bad serve is out.
- The ball must bounce in your own square before bouncing in another.
- Over on the "full" is out.
- Double bounce is "out".
- Unknowingly "Playing the full" is out.
- If two people "play it" it is "play on".
- Accidental miss-hits are still out.
- Players cannot "play on" intentionally to keep a friend in.
- Any type of grabs or holding the ball in your hand is not allowed (using momentum to hold the ball up in a "power-shot" is counted as "grabs").

Lines:

- A bounce on the line is played on from there.
- Calling lines to avoid getting out is not allowed and scissors, paper rock may be required.

Rolls:

- Picked up, played on like a serve.
- Ace cannot "Ace overrule".

Waiting on the side:

- Wait in order of getting out, not on the court or too close.
- People walking through the court is "in-toes" or "interference" and point is replayed.
- If there are more than 3 subs, split the playing group to use another court.

Getting out in "dunce":

- You're back in line and the next participant moves in.
- Some games may be agreed to be "2 square out" where getting out in "Queen" and "Dunce" is out.

General Rules:

- No "frontsies" or "backsies".
- No "Old Ace".
- Students are not allowed to go between games just because they got out and don't want to line up.
- A player cannot go between games to always be having turns or saved spots in line.
- If a player is **disagreeing**, then they will do Scissors, paper, rock with the first reserve. If argument/disagreement continue, game is to stop, and teacher called to assist.

Student Handball Agreement

By playing handball, I agree to:

- Serve fairly and wait until others are ready.
- Play by the rules and respect the decisions made.
- Not intentionally keep friends in the game.
- Avoid any type of grabs or holding the ball.
- Respect the lines and majority opinion on calls.
- Wait my turn respectfully and not interfere with the game.
- Split into groups if there are too many subs.
- Follow the agreed rules for getting out and rejoining the game.
- Not switch between games to avoid lining up.



Handball Expectations



I am **RESPONSIBLE** and **ACCOUNTABLE** when I follow bathroom expectations:

- I will go to the toilet at the appropriate time e.g., before school or during playtime and eating time
- If I do need to use the bathroom during class time, I will ask for permission by using our Auslan hand signal
- I sign the bathroom log during class time, if going to the toilet
- I shut the door before using the toilet
- I use the bathroom in a safe and respectful manner
- I respect the privacy of others- only one person should be in a cubicle at any one time
- I use the toilet, basins, soap and paper appropriately
- I wash my hands before leaving the bathroom
- I leave the toilet block quickly, quietly and return to class



Bathroom Expectations





I am **RESPONSIBLE** when I follow the playground expectations:

In ALL Playground Areas I will...

- Use kind words
- Only play in the appropriate playground
(Junior Playground YR 1-6, Prep Playground)
- Make sure only 2 students are on a piece of equipment at any one time
(trampoline, hammocks, swings, running logs)
- Wait my turn patiently, if the equipment is already being used
- Stand outside the red circle (no standing zone) when waiting for my turn on the swing or trampoline
- Use the hammocks for relaxation ONLY. I will not push/swing people on the hammocks
- Only WALK when I am playing on or around the playground equipment
- Go to the Astroturf (Junior playground) or the grassy area (Prep playground) if I want to run around or play tag games
- Look after our gardens and STAY OUT of the garden beds, unless I am using the balancing logs
- Use the waterplay area appropriately, trying not to get my shoes wet and leave the rocks in the creek bed (Junior Playground).
- Use the sandpit safely and keep the sand inside the sandpit (Prep Playground).



Playground Expectations





I am RESPONSIBLE when I follow the eating time expectations:

During eating time:

- Remain seated during eating time
- Talk quietly to friends around you
- Raise your hand for permission to leave the eating area for a drink or a toilet break

Canteen eating expectations:

- On Wednesday and Friday, Canteen monitors will collect the basket & give it to the staff member on duty
- Students receiving canteen to sit in the designated area and wait for food to be handed out
- Staff on duty to give out orders

At the end of eating time:

- When the bell goes staff will blow their whistle or CALL 3,2,1 SHELL
- Stop talking, sit in SHELL and listen to staff directions
- Remain seated and raise your hand after tidying your area and packing up your lunchbox
- Wait for staff to check the cleanliness of your area and dismiss you
- Put rubbish in the bin at the end of eating (once you are dismissed)
- Walk sensibly to line up quietly in "safety line" and wait for your teacher



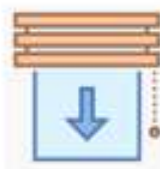


I am RESPONSIBLE when I follow the lockdown expectations:

A lockdown is signalled by a song being played over the PA system
(Don't Worry, Be Happy- Bobby McFerrin).

Teacher's job:

- #1 Lock up the room
- #2 Turn the lights off
- #3 Close the blinds
- #4 Head count



(Report the names of students unaccounted for to the office)

Student's job:

- #5 Stay out of sight – SIT on the floor against the wall (below window level) or under desks
- #6 Be very quiet – Remain still and silent
- #7 It will be alright - MAINTAIN a calm & quiet attitude



When the emergency is resolved the Principal ends the lockdown. The Principal will announce, 'The lockdown situation has been resolved' 3 times.

In the event of a lunch time or before/after school lockdown:

Administration will signal the lock down song (Don't Worry, Be Happy).

When the alarm is sounded all students/staff & visitors must:

- MOVE quickly & orderly to a Lockdown Safety Area:
- Hall/Resource Centre/Administration Building/Nearest classroom
- FOLLOW lockdown procedures





I am RESPONSIBLE when I follow the before and after school expectations:

Before school

- The school gates open at 8:15 am - If I arrive before this time I go to Jabiru.
- I walk into the school grounds, put my bag on the bag racks.
- I put my water bottle and fruit snack in the classroom trolley.
- I zip up my bag and put it on the bag rack.
- I line up quietly outside my classroom with my hat on my head.
- I wait in line quietly ready for my teacher to walk me to my Smart Moves activity..

After school

When I am dismissed from class I:

- Collect my belongings and pack them into my school bag.
- I walk through the school grounds to where I need to go for the afternoon.
- If I am going to Jabiru, I go straight there and get my name marked off the roll.
- I do not play on the playgrounds, in the bike racks or in the Central Plaza.
- If I am waiting in the Drop Off Zone, I sit in the designated area and wait for the person collecting me to be parked in the designated collection spaces.
- I follow instructions from ALL staff members in the Drop Off Zone.

The elevator must only be used if being used with an adult.





I am **RESPONSIBLE** when I follow the

Oval expectations:

NO HAT, NO PLAY IN ALL OUTDOOR AREAS:

Oval Duty includes:

- Hard Courts
- Grassed areas including The Terraces

OUT OF BOUNDS:

- Outside hall after teacher arrives
- Gardens around oval
- Behind Groundsman's Shed

At the start of play time:

- I am Responsible when I sit and wait for the teacher at the steps.
- I am Responsible when I wait for the teacher to release me to play.

During play time:

- I am Responsible when I play in the correct areas.
- I am Responsible when I follow our school expectations when playing any game.

At the end of play time: (when the bell rings)

- I am Responsible when I stop what I am doing immediately.
- I am Responsible when I return equipment to the proper place and exit the play areas promptly and respectfully.
- I am Responsible when I line up in one line outside the hall (Year 1 and 2 at the front of the line, and Year 3-6 line up after Junior school) and wait for the teacher to walk us to the eating area.
- I am Responsible when I walk safely to the eating area and sit down quietly with my friends.





I follow TRACK when I play

Soccer:

We are playing just for fun!

At the start of the game:

- Teacher on duty selects the Team Captains for the day. Teams remain the same for both breaks

During the game:

- No arguing with the referee
- Fairness needs to be displayed
- No fighting
- Share the ball
- No slide tackles
- No grabbing
- No shoulder barging
- No physical contact – occasional bumps will happen
- Show good sportsmanship
- Positive encouragement





Transition to assembly

- We walk quietly to the hall with our bags on our backs (in safety line/alphabetical order)
- Enter on the side of the Hall
- Be seated and ready to start at 1:50
- Sit quietly in one line with your class group (as per seating plan)
- Student of the week award winners sit at the beginning of the line.
- The winning class from last week's assembly gets to sit on the chairs.

During Assembly

- When Advance Australia Fair plays:
 - Stand silently and face the front
 - When singing, your hands are by your side or signing respectfully
 - Sit respectfully and silently
- Demonstrate active listening:
 - Legs crossed, eyes on speaker, hands together (SHELL)
 - Auslan clap respectfully when appropriate or directed.
- Listen and follow directions from the school leaders

After Assembly

- Follow directions from the school leaders and staff to stand quietly
- We walk responsibly out of the hall with our classroom teacher





I am **RESPONSIBLE** and **COLLABORATIVE** when I transition through the school.

General Information:

At Scenic Shores I am:

- Thoughtful when I transition correctly.
- Responsible when I transition correctly.
- Accountable for my actions when transitioning.

Staff Expectations:

- Explicitly state expectations before transitioning.
- Remind students to walk safely and sensibly.
- Greet students in the morning when they enter the classroom.
- Voices are off or at a whisper when addressing expectations.

Student Expectations:

- We use walking feet when moving on concreted areas.
- Our voices are off.
- We remain in our safety line.



Transitioning Expectations



I am ACCOUNTABLE and RESPONSIBLE when I wear the correct uniform.



Formal Uniform



Sport Uniform

Winter Tracksuit



Accessories



Footwear

Uniform Expectations

