Application for P&C Membership
Scenic Shores State School P&C Association

Please complete and return to the P&C Secretary (in person or by email: *insert email address*)

Name:

Address:

Email address:

Phone number:

I am:
- ☐ a parent of a student attending the school
- ☐ a staff member of the school
- ☐ an adult interested in the school's welfare.

If you are an adult interested in the school's welfare, please provide:

- Current Blue Card number: _____
    - o Expiry date: _____
    - o Date of birth*: _____

If applicable, please provide details of your children who are students at [name of school]:
Name: _____ Class: _____

I am:
- ☐ applying for new membership
- ☐ a returning member.

I apply for membership of the Scenic Shores State School Parents and Citizens' Association and I undertake to:
a) promote the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

Signature: ....

Date: ....

P&C Secretary Use

Date received: …....../…....../……........   Date accepted: …....../…....../……........

Secretary's signature: .... Entered in P&C Register. ☐

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* Date of birth details are required to link with Blue Card portal

CODE OF CONDUCT FOR P&C ASSOCIATIONS

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

act in the best interest of the whole school community at all times

act in compliance with the Constitution

act and work within the boundaries of the *Education (General Provisions) Act 2006,* the *Education (General Provisions) Regulation 2017* and the Department of Education's policies and procedures relevant to P&C Association operations

conduct and present themselves in a professional manner and act ethically and with integrity at all times

act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members

remain objective and avoid personal bias at all times

represent all members of the school community

engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair

declare any conflicts of interest and not misuse their office to advance individual views or for personal gain

make fair, transparent and consistent decisions

provide objective and independent advice

listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own

treat official information with care and use it only for the purpose for which it was collected or authorised

respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information

not use confidential or privileged information to further personal interests

be responsive to the requirements of the school community

seek to achieve excellence in educational outcomes for all students at the school

listen and respond to issues and concerns regarding strategy and policy.

P&C members (including Executive Committee members) should also abide by all expectations outlined in the school's Parent and Community Code of Conduct if the school has one.

NOTE: It is a good idea to have the Code of Conduct on the back of the **P&C Membership Application Form.** This way both can be signed at the same time and kept in the Members Register. This ensures that all members are aware of the Code of Conduct.

Signed by P&C Member: _____

Date: _____